



Non-Attorney AmeriCorps Member Positions Available with Iowa Legal Aid



Position: AmeriCorps Member

Background: Iowa Legal Aid seeks applicants to fill 24 and 12 week AmeriCorps member positions for its regional offices in Cedar Rapids, Des Moines, Ottumwa and Sioux City. Iowa Legal Aid provides free, high quality legal education, advice and representation to low-income and elderly Iowans with civil legal problems that most dramatically affect Iowa's poor and vulnerable populations.

Responsibilities: Individual AmeriCorps members will help with various projects that can include: helping seniors, returning veterans, and low-income Iowans get legal help; enhancing our unified client intake system; increasing outreach to underserved minority, disabled, and immigrant groups; advancing legal self-help education, recruiting volunteers; increasing the development of Iowa Legal Aid's website; and marketing and public relations activities.

Qualifications: We seek applicants who communicate well with individuals and groups, both verbally and in writing. Also, applicants should have some or all of the following:

1. Bi-lingual verbal and written communication skills, in one or more of several languages used most often by low-income Iowans, including Spanish, Bosnian, Arabic, Chinese, Vietnamese, and/or American Sign Language;
2. Background working with people who are low-income, elderly, victims of domestic violence, from other cultural and/or ethnic backgrounds, and/or disabled;
3. Ability to use computers to store and organize information, perform research;
4. College or community college;
5. Background in journalism and/or marketing.

Opening/Closing Date: When filled, but with all 24 week positions starting by April 1, and all 12 week positions starting by June 15.

Salary/Benefits: AmeriCorps members receive a modest living stipend, student loan forbearance, child care benefit, and can receive an education award of \$2,362.50 for 24 week and \$1,250 for 12 week positions.

Applications: Submit letter of application, including geographic preference, resume, and contact information for at least three professional references to:

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